



# STUDENT RESOURCE

SCHEME 2026



Information Booklet  
Year 7-12





# Student Resource Scheme

## Annual Parent Information Letter

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Dear Parents and Carers

This fee schedule includes important information about the fees and inclusions for the SRS and User Pays charges. Your agreement to participate in the Scheme will be assumed for the remainder of your child's enrolment unless you inform the school otherwise by completing a new participation agreement form (available from our web site). If you are a new parent to the school, this information will assist you in deciding whether you wish to participate in the SRS.

### **What is provided by the QLD Government?**

The Queensland Government supports children's education by providing funding for instruction (teachers), facilities (school grounds and buildings, internet), and administration (staff to run the school). Funding for schools does not extend to individual student resources such as textbooks, equipment for personal use, and many items used by the student in the classroom.

The SRS helps parents/carers to source these resources. The school can purchase resources at lower rates due to its bulk buying power. Resources such as textbooks or musical instruments that will be used over a period of time are hired to students to further reduce costs for families. Participating in the SRS also offers a convenient way for parents/carers to source the items that their child needs for school and ensures that all students have access to the same standard of resources.

### **Type of Resources provided**

Generally, the three types of resources that could be included are:

- Owned – these items are retained by the student and used as required (e.g. stationery, exercise books, student diary).
- Used – these items are used/consumed in class by the student (e.g. industry technology/cooking/art supplies). Work/items produced from these resources will remain the property of the student.
- Hired – these items are hired to the student for their personal use for a specific period of time (e.g. textbooks, musical instruments, laptops). Hired items must be returned to the school in good condition at the end of the hire period or if the student leaves the school.
- A repair or replacement cost may be charged to the parent for any hired items that are damaged or not returned.

### **The Student Resource Scheme does not include:**

- School extra-curricular activities or products such as incentive day excursions, camps, senior formal and senior jersey
- Personal requirements (e.g., Stationery, writing materials, drawing sets, graphics calculators, scientific calculators & protective clothing) as outlined in the Stationery List
- Excessive printing (students will be allocated a nominal amount)
- Excursions, camps, performances
- Education service from outside providers (e.g., VET courses)



## The TRA (Textbook and Resource Allowance)

The Department of Education provides a Textbook and Resource Allowance (TRA) to assist parents with the cost of textbooks and other education resources for eligible Years 7 to 12 students. For those students who are eligible to receive the TRA, the TRA will be applied to reduce the cost of participation in the SRS. Information on the TRA can be found on the department's website (<https://education.qld.gov.au/about-us/budgets-funding-grants/grants/parents-and-students/textbook-resource-allowance>).

Year level	TRA Rate
Years 7 to 10	<b>\$164</b>
Years 11 to 12	<b>\$357</b>

## The SRS Participation Fee (see page 5)

The SRS fee payable for the year is available in the attached information and published on the school's website. This also includes the TRA component which has been deducted to reduce the SRS fee payable.

\* If the cost of the SRS is equal to the TRA rate, no SRS Fee is payable.

Elective curriculum subject fees are listed in the Schedule of Fees on the school's website. Parents will be charged a pro rata participation fee for a student who enrolls after the first week of school, calculated on a 40-week school year basis. If a student is transferring from another Queensland school after the last Friday in February, it will be necessary to also charge a pro-rata amount of the Government Textbook & Resource Allowance, as the previous school would have already received the payment.

## Financial Hardship

Parents experiencing financial hardship who are currently participating or wish to participate in the SRS should contact the school to discuss available options in confidence.

## Payment Arrangement

Several payment options including a single payment for the full year's fee or term instalments are available. An instalment plan can also be negotiated with the school upon completion of the SRS Fee Payment Arrangement Form, which is on the website.

Any unpaid invoices will be managed according to the department's Debt Management Procedure. Only as a last resort, a Principal may use discretion to exclude a student from optional, non-curricular activities where a parent has an outstanding debt with the school. (<https://ppr.qed.qld.gov.au/pp/debt-management-procedure>).



## Payment Method

SRS payments can be made by QParent/BPOINT, EFTPOS (Credit/Debit Card), Cash, Centrepay.

- Payment may be made through the QParents portal using a credit card. Payment will be directed from the QParents portal to BPOINT where relevant outstanding invoice information may be selected.
- When paying by BPOINT, please use the Customer Reference Number (CRN) and invoice number printed on the invoice received from the school. If unsure of the CRN, please contact the school.
- Centrepay Deductions are available to pay the SRS fees. Use Centrepay to make regular deductions from your Centrelink payment. Centrepay is a voluntary and easy payment option available to Centrelink customers. Go to [humanservices.gov.au/centrepay](http://humanservices.gov.au/centrepay) for more information on how to set up your Centrepay deductions. If assistance is required with setting up a plan, please complete the 'Centrepay Deduction Authority' form attached.

## BPOINT IS THE PREFERRED PAYMENT METHOD

**TAX INVOICE**

INVOICE NUMBER: 17587  
INVOICE DATE: 7-Feb-2014  
INVOICE REF.: 2015LAL  
DEBITOR ID: 244299  
ORDER NUMBER: 4013190

Ryan Bond EQ ID: 001234567890 Page 1 / 1

Item Description	Quantity	Unit Price	Am. Amount
Laptop for Learning Program 2010 Fee	1.00	260.00	260.00
GST TOTAL:			0.00
INVOICE TOTAL:			260.00

Full payment of Student Resource Scheme fees are required to participate in this program

**Online Card Payment**

CRN: 0001234000  
Invoice No: 17587

This invoice can be paid by card via BPOINT  
<http://www.bpoint.com.au/payments/dete>

**BPOINT**  
Receivables Solution

Supported by the CommonwealthBank

**Make a BPOINT Payment**

**Billor Code:** 1002534 (Department of Education)

**Customer Reference Number:** 0001234000

**Invoice Number:** 17587

**Student Name:** Ryan Bond

**Amount (AUD):** 260

Select your payment option:

MasterCard VISA masterpass

CASHIER OPENING HOURS 2026	
Monday	8:00am - 1:30pm
Tuesday	8:00am - 1:30pm
Wednesdays	8:00am - 1:30pm

The Cashier window is situated on the rotunda side of the Main Administration building, just down from the Visitor Reception entrance. (E Block)





# SRS Fee Schedule 2026

The diagram below shows how the TRA has been deducted from the SRS fee for eligible students who have opted in to the Curriculum SRS. This year, we were also able to offer a school subsidy to help ease costs during the current cost of living crisis.

***\*\*Please note these prices reflect students commencing a new school year or joining prior to the February census date cut-off. If enrolling after the census date, your previous school would have already received or refunded the TRA allocation. In these cases, fees will be calculated on a pro-rata basis according to the remaining school days for both the SRS and TRA amounts\*\****

Year Level	SRS Fee	TRA	School Subsidy	Parent Contribution
7-8	\$400	\$164	\$36	\$200
9-10	\$350	\$164	\$36	\$150
11-12	\$357	\$357	\$0	\$0

## Pro-Rata Refunds

If a student leaves during the school year, a pro rata refund is given to the parent of the student who has paid the SRS fee and returned the completed 'Student Clearance/Request for Refund' form. The pro rata refund is calculated on the fees paid, less the cost of consumed materials and the replacement cost of scheme items that are lost, negligently damaged or not returned. While every effort is made to process refunds in a timely manner, it may take up to six weeks.





# Elective Curriculum Subjects 2026

YEAR		ADD SUBJECT FEES IF APPLICABLE (This cost is the amount payable by Parents/Caregivers)		
9	Digital Technologies	DIG	\$15	
	Drama	DRA	\$15	
	Engineering Principles & Systems	TES	\$20	
	STEM Technologies	STM	\$20	
	Fashion Design and Production	FDP	\$55	
	Food Specialisation	FSP	\$50	
	Material Technology Specialisation	TMT	\$15	
	Visual Art	ART	\$55	
10	Digital Technologies	DIG	\$15	
	Drama	DRA	\$15	
	Engineering Principles & Systems	TES	\$50	
	STEM Technologies	STM	\$50	
	Fashion Design and Production	FDP	\$40	
	Food Specialisation	FSP	\$55	
	Material Technology Specialisation	TMT	\$35	
	Visual Art	ART	\$55	
NIL CHARGE	11	Aquatic Practices	AQP	\$20
		Visual Art	ART	\$25
		Visual Art in Practice	VAP	\$50
	12	Building & Construction Skills	BSK	\$50
		Engineering Skills	ESK	\$35
		Furnishing Skills	FUR	\$25
		Visual Art in Practice	VAP	\$75
<b>Instrumental Music</b>		Program Fee	\$60	
Students will have the opportunity to fulfil AMEB requirements (Additional exam costs may apply)		Music Library	\$20	
		Instrument Hire – (if required)	\$50	

YEAR	ADD CERTIFICATE FEES IF APPLICABLE (This cost is the amount payable by Parents/Caregivers)	
11	Certificate II Health Support (if not using VETIS)	\$599
	Certificate III Active Volunteering	\$265
	Certificate III Business (two-year course)	\$395
	Certificate III Fitness (two-year course)	\$495
	Certificate III Information Technology (two-year course)	\$500
12	Certificate III in Health Support	\$499





# Student Resource Scheme

## Participation & payment fee agreement form

### Section 1: SRS Participation

The Student Resource Scheme (SRS) is a user-charging scheme operated by schools to provide parents with a mechanism to access individual student resources that are not funded by the government. Government funding for schools does not extend to individual student resources and equipment for their personal use or consumption. Supply of these items, such as textbooks and personal laptops/iPads, is the responsibility of the parent. The objective of the scheme is to provide parents a convenient and cost-effective alternative to individual supply of resources for their students. Participation in the SRS is optional, and no obligation is placed on a parent to participate.

**Yes** I wish to participate in the Student Resource Scheme. I have read and understand the Terms and Conditions of the scheme (see reverse) and agree to abide by them and to pay the participation fee in accordance with the selected payment arrangement below.

**No** I do not wish to participate in the Student Resource Scheme. I have read and understand the Terms and Conditions of the scheme (see reverse) and agree to abide by them, particularly paragraphs 12 and 38.

### Section 2:

Student Given Name	Student Surname	Yr Level	Fee
1.			\$
2.			\$
3.			\$
4.			\$
<b>Total</b>			\$

### Section 3: Payment Arrangement

- Full Payment:** I wish to make full payment now as a single payment of the total amount stated above.
- CentrePay:** Fill & return the attached Centrepay deduction form. Minimum \$20 per transfer When all fees have been paid, the overpayment will be held as credit on the student's account to offset future invoices.
- Term Instalments:** I wish to make instalment payments during the first two weeks of the first three terms, in the following amounts: **OR** as otherwise negotiated with the school.
- Term 1: \$ \_\_\_\_\_
  - Term 2: \$ \_\_\_\_\_
  - Term 3: \$ \_\_\_\_\_

School Use Only: negotiated instalments approved: \_\_\_\_\_ Position: \_\_\_\_\_

### Section 4: Payment Method

I wish to make payment by:

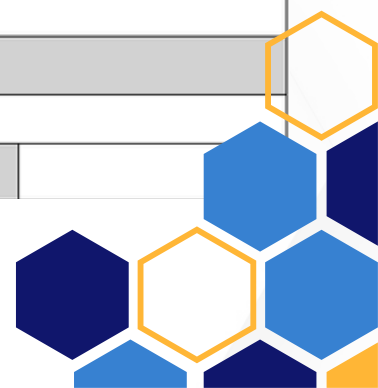
- Bpoint (Preferred):** Payments via BPOINT (Invoiced), please use the Customer Reference Number (CRN) and invoice number printed on the invoice received from the school. If unsure of your CRN, please contact the school. Invoices can be found through QParents/BPOINT.
- Cash/Eftpos:** Payments by cash or eftpos can be made at the school's cashier office.
- Centrepay**

### Section 5: Parent Details

Name: \_\_\_\_\_

Parent Signature: \_\_\_\_\_

Date: \_\_\_\_\_



## TERMS & CONDITIONS

### Privacy Statement

The Department of Education, through the school, is collecting your personal information in accordance with section 51 of the Education (General Provisions) Act 2006 in order to administer the Student Resource Scheme in an efficient, ethical and secure manner. The information will only be accessed by school employees administering the scheme. Some of this information may be given to departmental employees for the purpose of debt recovery. Your information will not be given to any other person or agency unless you have given permission or the Department of Education is authorised or required by law to make the disclosure.

### Purpose of the Scheme

1. In accordance with the Education (General Provisions) Act 2006, the cost of providing instruction, administration and facilities for the education of students enrolled at State schools who are Australian citizens or permanent residents, or children of Australian citizens or permanent residents, is met by the State.
2. Parents are directly responsible for providing textbooks and other personal resources for their children while attending school. In recognition that these costs can be high, the school operates a Student Resource Scheme ("the scheme") that enables a parent to enter into an agreement with the school that, for a specified annual participation fee, provides for the temporary use by the student of prescribed textbooks and/or other resources, and/or the purchase of consumables and materials for the student.
3. A Student Resource Scheme is separate to and distinct from a request for a voluntary financial contribution.

### Benefits of the Scheme

4. The purpose of the scheme is to provide the parent with a cost effective alternative to purchasing textbooks and/or resources elsewhere, through reduced prices gained from the school's bulk purchasing practices.
5. The scheme also ensures that students have consistent personal resources for their education, and saves the parent time and money in sourcing the prescribed materials elsewhere.
6. The scheme is not used to raise funds for other purposes, and revenue collected through the scheme is applied only to the operation of the scheme.

### Participation in the Scheme

7. Participation in the scheme is voluntary, and there is no obligation on a parent to participate in the scheme. A parent's decision to participate or not is based on consideration of the value afforded to them by the scheme.
8. The completed and signed Participation Agreement Form should be returned to the school by the advertised date to indicate participation or non-participation in the scheme.
9. If a parent chooses to participate in the scheme and completes the Participation Agreement Form, a fee will be due and payable by the parent for the items provided by the scheme to the student.
10. Payment of the participation fee is a requirement for continued participation in the scheme. An unpaid fee will be subject to the school's debt collection processes.
11. A parent who does not wish to participate in the student resource scheme shall inform the school by completing the Participation Agreement Form and returning it to the Administration Office. Arrangements will be made for the parents of students in Years 7 to 12 or of secondary education age to be paid the value of the Textbook and Resource Allowance for each of their eligible children.
12. A parent who chooses not to participate in the scheme is responsible for providing the student with all items that would otherwise be provided to the student by the scheme as detailed on the Year Level Requirements List and/or Subject Requirements List, to enable the student to engage with the curriculum.

### Parents and Citizens' Association Support of the Scheme

13. The operation of the Student Resource Scheme is discussed annually at a meeting of the Parents and Citizens' Association. Parents are extended an invitation to attend this meeting and provided with an opportunity to express their opinions. A vote is taken at this meeting on supporting the operation of the scheme.

### Textbook and Resource Allowance

14. The Queensland Government provides financial assistance to parents of students in Years 7 to 12 or of secondary education age, attending State and approved non-State schools, to offset the costs of textbooks and other resources. Assistance is provided in the form of a Textbook and Resource Allowance which is paid once a calendar year through the school. Parents have the option to receive the allowance directly from the school or as an offset of fees associated with participation in the school's Student Resource Scheme. This option is made available to each parent annually by the school. [Current allowance rates are available from https://education.qld.gov.au/about-us/budgets-funding-grants/grants/parents-and-students/textbook-resource-allowance](https://education.qld.gov.au/about-us/budgets-funding-grants/grants/parents-and-students/textbook-resource-allowance)

### Payment Arrangements

15. Payment of the participation fee may be made by EFTPOS (Debit Card; MasterCard; Visa; American Express where accepted by the school), cheque, or cash.
16. Payment may be made through the QParents portal using a credit card. Payment will be directed from the QParents portal to BPOINT where relevant outstanding invoice information may be selected.
17. When paying by BPOINT, please use the Customer Reference Number (CRN) and invoice number printed on the invoice received from the school. If unsure of your CRN, please contact the school.

18. Payment of the participation fee may be made in whole or by instalment as indicated on the Participation Agreement Form or for another amount as approved by the principal.

19. For payments made in person by cash, cheque or credit/debit card, a receipt will be provided to the payer. Where payments are received by other methods, a receipt will be provided on request. All receipts and documentation on the scheme should be retained by the parent for future reference and possible taxation purposes.

### Parent Experiencing Financial Difficulties

20. A parent wishing to participate in the Student Resource Scheme and experiencing financial hardship is encouraged to contact the principal to discuss how their financial obligations can be met throughout the school year, or to negotiate alternative arrangements that may be available to accommodate their individual circumstances. Centrelink deduction is a payment option offered by the school. All discussions will be held in the strictest confidence.

21. The onus of proof of being so affected is on the parent, and might include a current Health Care Card or other evidence to establish financial hardship.

22. Any concessions given to the participation fee will be at the discretion of the principal.

### Terms and Conditions of Participation in the Scheme

23. Payment of the prescribed fee implies acceptance of the Student Resource Scheme including the Terms and Conditions irrespective of whether or not the signed form has been returned.
24. For the purposes of the scheme, where a student is living independent of his/her parents, reference in the terms and conditions to "parent" is a reference to the independent student.
25. Where a parent chooses to join the scheme and completes a Participation Agreement Form, an annual participation fee will be due and payable by the parent to the Student Resource Scheme.
26. In return for payment of the participation fee, the scheme will provide the participating student with textbooks and/or resources, consumables and materials as listed on the Year Level Requirements List and/or Subject Requirements List as being provided by the scheme, when due for the student's use.
27. Payment of the participation fee is to be made according to the payment arrangement option indicated by the parent on the Participation Agreement Form, or as otherwise approved by the Principal.
28. Non-payment of the participation fee by the designated payment date(s) will generate a reminder notice to the parent from the school at intervals of 30 days overdue and 60 days overdue. The Principal may thereafter undertake debt recovery action for the overdue participation fee.
29. Without limiting any other action the Principal may take in accordance with these terms and conditions, subject to 26 above, the Principal may withdraw a student's participation in the scheme due to non-payment of a participation fee, and/or may require the return of items provided by the scheme for the temporary use of the student, and/or may withhold the giving of any further items under the scheme until the debt is paid.
30. The Principal may refuse to admit a student to the scheme where participation fees are overdue from the previous year's scheme.
31. Where participation fees are overdue, the Principal has the discretion to exclude a student from an optional school activity.
32. The scheme provides the entire package for the specified participation fee, and is not available in parts unless specifically provided for by the school in the fee structure.
33. All textbooks and resources provided for temporary use by the scheme remain the property of the scheme and shall be returned at the end of the course or school year or when the student leaves the school, whichever is the earlier. Where an item is not returned, the parent will be responsible for payment to the scheme of the replacement cost of the item. Failure to make payment may result in debt recovery action being undertaken.
34. Textbooks and other resources provided for temporary student use by the scheme shall be kept in good condition by the student. The school Administration Office shall be notified immediately of the loss or negligent damage to any issued item. Where an issued item is lost or negligently damaged, parents will be responsible for payment to the scheme of the replacement cost of the item. Failure to make payment may result in debt recovery action being undertaken.
35. The parent is responsible for supplying the student with any additional student materials that are not provided by the Student Resource Scheme, as indicated on the Year Level Requirements List and/or Subject Requirements List or otherwise advised by the school.
36. If a student enters the scheme after the first week of school, a pro-rata participation fee will apply, calculated on a 40-week school year basis.
37. If a student, having paid a participation fee, leaves the school through the year, a pro-rata refund will be made to the parent, calculated on the participation fee paid, less the cost of consumed materials and the replacement cost of scheme items that are lost or negligently damaged or not returned, plus the pro-rata Textbook and Resource Allowance calculated on a 40-week school year basis.
38. As the scheme operates for the benefit of participating parents and is funded solely from participation fees, resources provided by the scheme will not be issued to students whose parents choose not to participate in the scheme.

**Uncontrolled copy. Refer to Department of Education Policy and Procedure Register at <http://ppr.qed.qld.gov.au> to ensure you have the most current version of this document.**

